

# UNITED WAY OF GREATER LAFAYETTE REQUEST FOR PROPOSAL GUIDELINES

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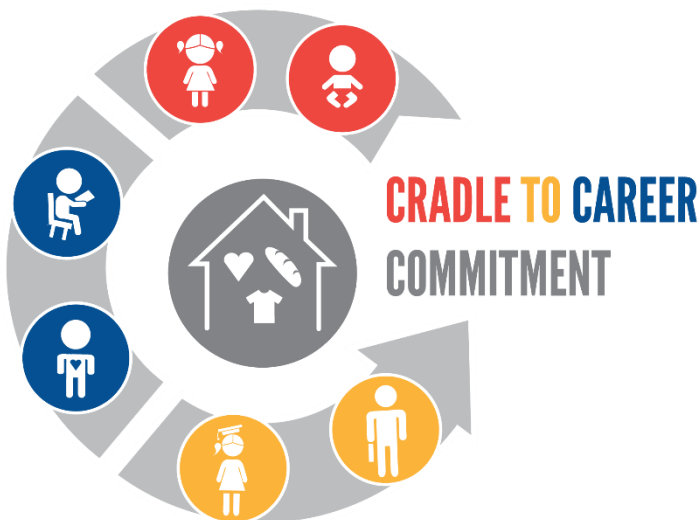
## Community Impact

United Way of Greater Lafayette has implemented a process for facilitating community conversations to turn outward and understand from key stakeholders and the community at large what the greatest needs are for human services in Tippecanoe County. From these conversations, critical community needs are identified. The United Way of Greater Lafayette is seeking program partners that align with the Cradle to Career Commitment to help fulfill service gaps or areas of need identified in the community.

## Strategic Priorities

United Way's strategic goal is for each person in Tippecanoe County to live a successful life. We recognize that the path to success looks different for each person. We focus our efforts on the Cradle to Career Commitment and Basic Foundational Needs to guide members of the community from being born healthy, graduating high school, sustaining a career and throughout their lifetime.

The objective of establishing a Request for Proposal is to find and provide support for identified gaps in our community. Any program that addresses the Cradle to Career commitment or Basic Foundational Needs is open to apply. **An emphasis will be made on programs addressing mental health, substance use disorder, youth engagement or affordable housing.**



## Agency Eligibility

Any agency wishing to submit a proposal must:

- Serve residents of Tippecanoe County through health and human services
- Have a 501(c)3 status or other nonprofit designation, as stated from the IRS
- Application process is open to both new and current funded agencies
  - All organizations should complete a Request for Information (RFI) application for any programs they intend to apply for; unless you have an existing funded RFP that you wish to reapply for, this includes current funded partners.

## Timeline

Request for Proposals Announced	May 2023
Request for Information Due	May 31 <sup>st</sup> , 2023
Agencies notified to submit full RFP	June 9 <sup>th</sup> , 2023
Full applications due with attachments Due	July 14 <sup>th</sup> , 2023
Potential Site Visits for Select Applicants	Sept 2023
Funding Decisions Announced	Dec 2023
Funding Begins (2 installments)	Feb/Jul 2024

## Application Process

**Step 1:** Review United Way of Greater Lafayette's RFP Strategic Priorities to determine if your program aligns with the strategic priorities.

**Step 2:** Complete and submit a Request for Information (RFI) by May 31<sup>st</sup>, 2023, online at <https://uwlafayette.org/rfp>.

**Step 3:** If an RFI I approved, you will be invited to submit a full grant proposal with attachments. A list of previously awarded grants can be found at [www.uwlafayette.org/rfp](http://www.uwlafayette.org/rfp).

Full proposals, with all required attachments, will be due to UWGL no later than July 14<sup>th</sup>, 2023. No late submissions will be accepted. Incomplete applications will not be reviewed. Completed applications and attachments must be submitted via an online grant portal. **Please submit each requirement as a separate document in the original format.** Grant requests should be no more than \$40,000. Grants will be awarded for one year with the possibility of renewal for year two. Grant renewals will be based on availability of funds, program performance, and compliance with the terms of the grant agreement. Grant requests should not be for 100% of program funding.

## Review Process

All completed applications will be assessed through a competitive review process by the Community Investment Committee. The review process will include a review of the funding application, full proposal, and a possible site visit/. An invitation to apply does not imply funding will be recommended and/or approved. An agency may be contacted if additional information or clarification is needed. All funding decisions are final. There is no appeal process. Funding decisions will be communicated in December 2023.